



**MARK STEVENS** (PROFESSIONAL T.C.A.V., T.P.A.A ADVANCED)  
(TENNIS AUSTRALIA CERTIFIED)

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## **MAKE UP POLICY – GROUP, SEMI PRIVATE AND SQUAD LESSONS**

We hold 8 lessons per term. As school terms vary between 9-11 weeks, this allows extra weeks each term for washouts/public holidays. If there are not enough weeks in the term to deal with washouts, then the missed lesson for that term will roll over to the next school term (ie. there will be 9 lessons held in the following term – the first one being the makeup lesson for the previous term).

### **All pupils are entitled to a make-up lesson only under these circumstances:**

- When the lesson is a wash out or a heat out or due to coach cancellation.
- In the case where an arranged make up lesson was cancelled due to a wash out/heat out or a coach cancellation.

### **Please note there are no make-up classes for these reasons:**

1. Personal holidays/business trips
2. School camps/excursions
3. No shows or failure to attend
4. Extreme lateness
5. General sickness/illness/injury
6. School/work commitments
7. Late cancellations
8. Failure to show for a makeup class

In some instances we may be able to offer a make up lesson if there is a position in a class of a similar standard, however this is not guaranteed and will be subject to availability. Please contact your coach to discuss.

### **Semi-Private lessons**

If one student is unable to attend, the lesson will still go ahead and no make up lesson will be available.

### **Private lessons**

If you are unable to attend your private lesson, a makeup lesson can be arranged provided we are notified the day prior to the lesson. This will allow time to arrange another student to take your time slot or rearrange classes.